



Tuesday, August 13, 2013  
Meeting Minutes

Agenda Item - Discussion Points	Spokesperson	Action Item #
<b>1 Call to order</b> - Meeting called to order at 7:05 p.m. - Attendance sheet routed. (Attendees list provided with Minutes.)	M. Krapfl	
<b>Handouts</b>		
<b>2 June 2013 minutes</b> - Distributed for approval	M. Krapfl	
<b>3 August 2013 Agenda</b> - Distributed	M. Krapfl	
<b>4 PMA History</b> - Distributed for new attendees	M. Krapfl	
<b>5 2013 – 2014 PMA Officers/Chairs</b> - Distributed for all	M. Krapfl	
<b>6 Introductions</b> - Attendee personal introductions	Attendees	
<b>7 Approval of June 2013 Meeting Minutes</b> - S. Langenberg approved; J. Farmer 2nd.	M. Krapfl	
<b>Director Reports</b>		
<b>8 HS Instrumental</b> - Welcome student teacher, Todd Schendel! - Band Camp doing great! 183 kids! - Uniforming going well... - KUDOS to parent volunteers for their contributions to flags, flag holders, carts, stars, etc. - Showed photos of Band Camper's creative instrument art; clarinet section won the fun competition. - BAP is on 10/5. So far 9 bands are participating. - 10/14 is the IMBC outside at Kingston.	Craig Aune	
<b>9 HS Choir</b> - Welcome student teacher, Taylor Stoddard. - KUDOS 30 students attended the All-State camp.	Justin Sands	
<b>10 Point Instrumental</b> - Nothing to report, except looking forward to the new school year!	M. Krapfl for M. Davies	
<b>11 Point Choir</b> - Nothing to report, yet!	Kelly Truax	
<b>12 Creek Instrumental</b> - No report	NA	
<b>13 Creek Choir</b> - No report	NA	
<b>Officer Reports</b>		
<b>14 President</b> - Volunteers recognized the PMA table at registration needs more signage and advertisement banner to better promote PMA.	M. Krapfl	A

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<b>15 Vice President/Patrons Fund</b> - J. Rigdon reported she manned booth at Registration to collect volunteer names and Patron Fund donations. Recognized need for better advertisement to attract persons to booth. - J. Rigdon presented some ideas to solicit Patron funds and offer "gifts" such as Prairie Music stickers, cups/water bottles, car stickers, etc. Obtained some pricing from another Prairie mom in advertising business. - T. Johnson reminded attendees that the Fall Fundraiser will include a Prairie cup, so best not to offer another "cup". - M. Krapfl mentioned original intent for Patrons Fund was as an endowment. Don't believe that has been achieved yet. Rather, historically, Patrons Fund has been saved and a portion used to balance the budget each year. - Some concerns were raised about the Patron Fund being an endowment as the funds cannot be reappropriated once established for that purpose. Other parent attendees commented that it has not been clear what the Patrons Fund donations would be used for. Parents have donated to the Fund assuming monies would be spent by PMA for band/choir needs.	M. Krapfl for J. Rigdon	B
<b>16 Treasurer</b> - Distributed and discussed PMA financial summary to attendees. - Financial Plan approved by J. Farmer. 2nd by ??	T. Blong	
<b>17 Secretary</b> - Attendance sign up reminder. - Wanting to develop an easier format for PMA correspondence and tracking action items. Ideas welcome. J. Farmer suggested a fun newsletter?!	M. Irmien	C
<b>18 Volunteer Coordinator</b> - Actively collecting names of possible volunteers. - Note, PMA can only contact student parents through the Directors. - Wanting to evaluate volunteer database options.	M. Krapfl for B. Swanson	D
<b>Committee Reports</b>		
<b>19 PMA School Board Representative</b> - T. Johnson will attend next Board Meeting. No PMA items on agenda. - Note, anyone is welcome to attend Board Meeting.	Theresa Johnson	
<b>20 Webmaster</b> - Marija updated PMA web-page! - Web page includes a Google Calendar. - Administrators are M. Santos and M. Krapfl. - www.prairiemusic.com - from Prairie Home Page: Click on Athletics to get to Music (not obvious).	M. Krapfl for M. Santos	E
<b>21 Bands Across the Prairie (BAP)</b> - BAP planning in progress. Using past volunteer lists. Have chairs for each committee, except parking.	J. Hupp & C. Krouse	F
<b>22 Fall Fundraiser</b> - Will add a Prairie Mug to the fundraiser. - Volunteer needs will include parents to count money. Last year used Key Club for student help and that worked very well.	Theresa Johnson	G
<b>23 Indoor Marching Band Classic (IMBC)</b> - Scheduled for 10/14 at Kingston. - Provided IMBC Program "shout outs" for Seniors to C. Aune	J. Martin	H
<b>24 Premiere</b> - Committee established. Planning efforts in progress.	J. Sands	I

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25 <b>Fab 5</b> - Committee established. Planning efforts in progress.	J. Sands	J
26 <b>Spring Fundraiser</b> - No Report		
27 <b>Curtain Call/Just Jazz</b> - No activity yet. Will need shadows this year, to take over next year.	S. Langenberg	
28 <b>Bake Sales</b> - Note change from last year. There will be 2 separate PHS Holiday Concerts: Band Concert on 12/12 and Choir Concert on 12/16.	S. Langenberg	
29 <b>Show Choir Camp</b> - Camp went well.	K. Fisher	
30 <b>Band Camp</b> - Uniform hemming going well and ahead of schedule; watermelons/servers went well; still plan for freezer pops on 8/15.	M. Krapfl	
31 <b>High School Music Rep</b> - No Report		
32 <b>Point Rep</b> - No Report		
33 <b>Creek Rep</b> - No Report		
<b>Old Business</b>		
34 <b>Review 2013 – 2014 PMA Officers/Chairs</b> - Handout provided.	M. Krapfl	
35 <b>July 4<sup>th</sup> Ely Fireman’s Breakfast Volunteers, \$300 fundraiser</b> - Nice community event to participate in.	??	
36 <b>Review budget for 2013 – 2014</b> - Distributed 2013-2014 budget to attendees. - Since raised \$37K last year, that is the amount available for this year's budget.	T. Blong	
37 <b>Discussion of vehicle / trailer planning</b> - School board approved the financing of a Prairie-owned 38' trailer for Band and Choir priority use. - B. Gibson presented example dealer quotes to identify expected cost range. Examples included: New \$40K bare truck; Used \$19K/200K mi; \$36K/84K mi. - J. Farmer motioned for \$35K maxium truck purchase price; 2nd by ???. If the \$35K limit is not practical, then PMA can re-vote. - PMA needs to purchase a 4-dr CAB 1-ton truck; donate it to CCS; but Band and Choir will have priority use. - Truck purchase fundraising committee has been started. Chaired by S. Langenberg.	J. Sands, T. Johnson, B. Gibson	K
<b>New Business</b>		
38 <b>IHSMA Large Group Festival (at PHS)</b> - IHSMA will be hosted by PHS this year. Scheduled for 5/10/14. On hold.	M. Krapfl	L
39 <b>Truck Purchase Capital Campaign</b> - Need committee to get started with truck selection.	M. Krapfl	M
40 <b>Band Uniform Capital Campaign</b> - On hold until truck purchase is complete.	M. Krapfl	
41 <b>Meeting Adjourned</b> - Meeting adjourned at 9:00 p.m.	M. Krapfl	

#	Action	Lead	Due Date
- Action Item			
<b>Officer Reports</b>			
A	<b>President</b> - Develop advertisement banner and signage.	M. Krapfl	NS
B	<b>Vice President/Patrons Fund</b> - PMA officers to discuss patron fund history and plans and determine next action, such as assign committee to define Patron Funds use.	M. Krapfl	NS
C	<b>Secretary</b> - Evaluate agenda/minutes format; tracking actions; PMA brochure; fun newsletter.	M. Irmen	NS
D	<b>Volunteer Coordinator</b> - Evaluate if there is a good database option for "volunteer lists", such as Volunteer Spot.	B. Swanson	NS
<b>Committee Reports</b>			
E	<b>Webmaster</b> - Parents to visit PMA web-site and provide feedback.	All	NS
	- Inquire if can ADD "Music & Arts" to Prairie Home Page as option on left side bar.	??	NS
F	<b>Bands Across the Prairie (BAP)</b> - Identify Parking Committee chair. - Will post volunteer needs on 8/23 at Showcase. Need concession workers. - Schedule BAP Chair Mtg.	J. Hupp & C. Krouse	NS
G	<b>Fall Fundraiser</b> - Recruit volunteers.	T. Johnson	Fundraiser Delivery
H	<b>Indoor Marching Band Classic (IMBC)</b> - Email parents of seniors regarding "shout outs".	C. Aune	NS
I	<b>Premiere</b> - Ongoing planning.	Committee	Premiere Show
J	<b>Fab 5</b> - Ongoing planning.	Committee	Fab 5 Show
<b>Old Business</b>			
K	<b>Discussion of vehicle / trailer planning</b> - Obtain official quotes on available trucks that meet specs and max price of \$35K.	B. Gibson	Next Mtg
<b>New Business</b>			
L	<b>IHSMA Large Group Festival (at PHS)</b> - Will need volunteers	TBD	Spring 2014
M	<b>Truck Purchase Capital Campaign</b> - Recruit committee volunteers.	B. Gibson	NS, soon

Notes:

HS Instrumental - Craig Aune and Deron Jimmerson  
 HS Choir – Cheri Brummer and Justin Sands  
 Point Instrumental – Jeff Schafer, Mike Davies and Amy Sams  
 Point Choir – Kelly Truax (boys 7&8, all 9<sup>th</sup>),  
                   Lauren Fladland (all 6th, 7&8 women)  
 Creek Instrumental – Wendy Morton and Andy Houk  
 Creek Choir - Lauren Fladland (helps with Creek band and lessons)

Acronyms:

BAP - Bands Across the Prairie  
 CCS - College Community Schools  
 HS - High School  
 IHSMA - Iowa High School Music Association  
 IMBC - Indoor Marching Band Classic  
 NA - Not applicable  
 NR - No report  
 NS - Not specified  
 PHS - Prairie High School  
 PMA - Prairie Music Association  
 TBD - To be determined



**Tuesday, August 13, 2013  
Meeting Attendees**

#	First Name	Last Name	email	phone
1	Craig	Aune	caune@prairiepride.org	
2	Tammy	Bell	bmom101@yahoo.com	319-310-4440
3	Theresa	Blong	tblong@citystatebank.net	319-350-0570
4	Jill	Boone	jaboone@southslope.net	
5	Julie	Farmer	jfarmer@southslope.net	
6	Lauren	Fladland	lfladland@prairiepride.org	
7	Brian	Gibson	briangibson@southslope.net	319-551-4268
8	Julie	Hupp	hupp2345@southslope.net	
9	Michele	Irmen	nrgnrg444@yahoo.com	319-431-2517
10	Theresa	Johnson	theresa.johnson@transamerica.com	
11	Michelle	Krapfl	Michelle.Krapfl@mcgladrey.com	319-360-9106
12	Cathy	Krouse	ckrouse11@gmail.com	
13	Kim	Lammers	wklammers@q.com	319-396-1940
14	Warren	Lammers	wklammers@q.com	319-396-1940
15	Sharon	Langenberg	tsbyslangenberg@gmail.com	
16	Brian	Martin	bpmartin10@mchsi.com	319-396-1002
17	Jan	Martin	bpmartin10@mchsi.com	319-396-1002
18	Lisa	McAtee	brinicmom97@aol.com	
19	Kathy	Northup	kathy@mchsi.com	319-846-7029
20	Monica	Patten	mopatten@yahoo.com	319-846-4477
21	Maureen	Rompot	mrompot22@gmail.com	
22	Diane	Rubsam	ddrubsam@southslope.net	
23	Justin	Sands	jsands@prairiepride.org	
24	Todd	Schendel	(student teacher)	
25	Kelly	Truax	ktruax@prairiepride.org	
26	Bob	Zimmerman	zimmbob48@gmail.com	319-560-6643