

PRAIRIE MUSIC ASSOCIATION

August 23, 2011 Meeting Minutes

www.prairiemusic.com (PMA website)

<http://prairiechoirs.blogspot.com> (choral website)
_____ (need band website)

The meeting was called to order by Amy Ganske at 7:00 p.m.

In Attendance:

Karen Abben, Craig Aune, Cheri Brummer, Mike Davies, Amy Ganske, Roxann Hendryx, Barb Hilgenkamp, Julie Hupp, Deron Jimmerson, Theresa Johnson (new) theresa.johnson@erudicon.com, Kathy Knutson, Michelle Krapfl, Warren and Kim Lammers (WKLAMMERS@Q.com (new)), Sharon Langenberg, Kendra Purscell, Brian Revers (new) brevers815@gmail.com, Justin Sands, Mary Santana, Marija Santos, Jeff Schafer, Kim Smith, Amy Williams

President's Report

- 1) **Review of PMA 2011-2012 officers, directors, event coordinators and building representatives** (For next year – have a handout out to explain purpose of PMA, history of PMA and all PMA activities for new people)
 - **Fall Fundraiser (Wreath and Candy Sale)** – Theresa Johnson to co-chair with Barb Hilgenkamp.
 - **Spring Fundraiser** (Fruit / Candy) – Kathy Knutson
 - **Curtain Call / Just Jazz** – Noel LeFebure.
 - **PMA Volunteer Coordinator** – Cathy Krouse .
 - **Building Representatives** - locates and organizes volunteers for building-specific events. Creek = Mary Wyckoff, Point = Cathy Krouse and Cheryl Lehman, HS = Michelle Krapfl
 - **District Volunteer Coordinator** – Kathy Waychoff (see Electronic Communication Options). Kathy's email is kwaychoff@prairiepride.org.
 - **BAP** - Karen Abben, Roxanne Hendryx transitioning to Cathy Krouse and Diana Strahan.
 - **Patrons Program** – Sharon Langenberg
 - **Indoor Mrching Band Classic** – Kathy Toczykowski
 - **Webmaster** – Marija Santos
 - **Fab 5** - Amy Ganske
 - **Show Choir Festival** = Sondra Smale
 - **CD Sales** – Mary Santana
- 2) School Registration (August 2011) – Officers responsibility.
 - **PMA Table and Display** – Handouts included were 2011-2012 Parent/Grandparent patron letters, volunteer registration and instructions, Donation of Instrument form and listing of PMA monthly meetings. A large thermometer showing patronage goal for this year displayed.
 - **Ideas for 2011-2012** - Have listing of music directors available, Print volunteer instructions for website, consider a "volunteer kiosk" for parents to register electronically right at our table, handout with PMA meeting dates , website info., activities, contacts, letter for used instruments, patrons form and thermometer.
- 3) Band Camp (Week of August 8, 2011)
 - **PMA Treats and Prizes** - campers and staff provided with watermelon slices on Tuesday, big freezer pops on Thursday. Prizes distributed by staff throughout the week.
 - **Uniforms** – Fittings mostly complete.
- 4) Electronic Communication Options
 - **Prairie E-News** – Circulated each Monday by Steve Doser. Brief announcements by music departments and PMA can be made that impact as many students as possible.

- **Campus Messenger (district wide)** – Daily electronic mail that impacts all students. Circulated by Steve Doser. Rarely could PMA use – only if applied to all grades, all buildings.
 - **Campus Messenger (select groups)** – Daily electronic mail for teacher and building representative announcements. Circulated by the directors.
 - **Volunteers Venue** – Circulated last Friday of each month by Kathy Waychoff. Goes to ALL registered volunteers, district staff, school board and Prairie Foundation, regarding upcoming events and related volunteer needs.
 - **Time sensitivity** – Please provide as much notice as possible when/if utilizing these methods of communication.
- 5) CD Sales / Copyright laws
- Marija to investigate new rules and get back to us at next meeting.

Treasurer's Report

- **2010-2011 Reports** – Early September completion date after final district reports received.

Patron's Report

- **Patron totals for 2011-2012** – Twelve patrons for \$740.
- **Ideas for 2011-2012 campaign** - Sharon is preparing a patronage letter to send to area businesses. Patronage letter, related information to be provided to students, parents throughout the year by directors. Have receptacle handy at music related events for donations. Keep thermometer display updated. Plan to add a grandparents patron section.

Volunteer Coordinator's Report

- **Volunteer Registration for 2011-2012** – All new and returning volunteers must register on www.prairiepride.org. Click on Community, then Volunteer and complete form at least 24 hours before volunteering.

Fall Fundraiser Report (Wreath and Candy Sale)

- **Volunteer Needs** – Prep of fundraiser packets at September 13, 2011 PMA meeting. Also need help with money counting. Sharon to check with local bank for use of their facility for counting.
- **Wreath Delivery** – Company needed to transport 1/3 semi load from MN vendor in exchange for patronage recognition. Mary Santana to check with someone and let Barb know.
- **Pick Up Dates** – extension needed?

Bands across the Prairie

- **Volunteer Needs** - Additional co-chair needed for this event. Committee needs to be formed to handle hosting of visiting bands. Please contact Karen Abben (starchaser24gld@yahoo.org) or Roxann Hendryx (rhendryx@gmail.com) if you or someone you know can help with this event. Amy Ganske to coordinate concessions.
- **General Info** – 10 bands participating. Weather delay protection discussed.

Directors' Reports

- **Amy Williams (Creek Instrumental)** – Instrument tryouts at school registration was a success. Discussed Wendy Morton's magazine article about Prairie Music Association's patronage program.
- **Kendra Purscell (Point Vocal)** – Welcome to Prairie Point, Kendra! Things are going well, OPUS auditions are under way.
- **Mike Davies and Jeff Schafer – (Point Instrumental)** – Year getting off to a great start!

- **Deron Jimmerson and Craig Aune (High School Instrumental)** - Welcome to parents in attendance and brief overview of music departments and PMA given by Craig. Deron noted that 2011-2012 Prairie High School Band T-shirt forms are due by August 26th.
- **Cheri Brummer and Justin Sands (High School Vocal)** – Welcome, Justin! Show Choir choreography workshops are starting in September. Choir All State, private lesson schedules being readied.

Meeting Adjourned: 8pm