



Agenda Item	Spokesperson	Action Item #
- Discussion Points		
<b>1 Call to order</b>	M. Krapfl	
<ul style="list-style-type: none"> <li>- Meeting called to order at 7:03 p.m.</li> <li>- Attendance sheet placed on table for attendees to sign-in. (Attendees list provided with Minutes.)</li> </ul>		
<b>2 Handouts - Previous meeting minutes, current meeting minutes, PMA history, and 2013/14 PMA officers/Chairs</b>	M. Krapfl	
- Available on table for attendees.		
<b>3 Introductions</b>	Attendees	
- Taylor Stoddard, student teacher with HS Choir, introduced self.		
<b>4 Approval of Previous Meeting Minutes</b>	M. Krapfl	
- M. Irmen to make a correction to IMBC date in minutes; J. Farmer approved; J. Rigdon 2nd.		
<b>Director Reports</b>		
<b>5 HS Instrumental</b>	M. Krapfl for C. Aune	
- No report		
<b>6 HS Choir</b>	Justin Sands , Cheri Brummer	
<ul style="list-style-type: none"> <li>- Upcoming events include Show Choir weekend; 10/15 is first choir concert.</li> <li>- Show themes are "Dick Tracy" for Ambassadors; a "reality of love, etc." for Focal Point.</li> </ul>		
<b>7 Point Instrumental</b>	M. Davies (and J. Schafer)	
<ul style="list-style-type: none"> <li>- 10/7 is first Point Band concert.</li> <li>- 12/7 is a great event opportunity - Lincoln Center Jazz Orchestra, directed by Wynton Marsalis. PP will be offering the opportunity for Point jazz band kids to attend the concert. Great opportunity for any to see!</li> <li>- Have 79 men/women in 9th gr. Band - of which 25 have private lessons and 11 are preparing for All State.</li> </ul>		
<b>8 Point Choir</b>	Kelly Truax; Laura Fladland	
<ul style="list-style-type: none"> <li>- Point Choir has an excitingly large number of 7th-9th grade boys starting this year - 205!</li> <li>- Opus singers begin audition recordings next week. We have 12 7th/8th gr. men; 15 7th/8th gr. women; and 30 9th gr. men/women making recordings.</li> <li>- 3 singers are preparing for the All-State Choir.</li> </ul>		
<b>9 Creek Instrumental</b>	Wendy Morton	
<ul style="list-style-type: none"> <li>- Made a great improvement to instrument try-outs. Now try instruments during the first weeks of school (more realistic student interest and instrument selections.) (In past when evaluated at end of school year, students could change mind over summer).</li> <li>- 5th grade band has 220 enrolled!</li> <li>- 6th grade band to host a band-family pot luck so the kids can intermingle across "neighborhoods".</li> </ul>		
<b>10 Creek Choir</b>	Laura Fladland	
<ul style="list-style-type: none"> <li>- 10/17 is first Creek Choir concert.</li> <li>- We have 64 Creek Choir students - 4 sections of 16 each.</li> <li>- We have 25 6th gr. Making recordings for Opus try outs.</li> </ul>		
<b>Officer Reports</b>		
<b>11 President</b>	M. Krapfl	A
<ul style="list-style-type: none"> <li>- Attended a Prairie Directors meeting. A lot of good information regarding school-wide resources was discussed.</li> <li>- It was emphasized that it is important for all volunteers to track their volunteer hours. Contact Kathy Waycoff on volunteer hours.</li> <li>- Options for distributing organizations' news such as Prarie e-news (S. Doser), Prairie Backpack (for school-wide or building-wide requests or flyers),</li> <li>- Laura S. is a District runner if you have purchasing needs.</li> </ul>		

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- Discussion Points

- The Prairie Foundation has some funds available.
- Prairie Fest has requested a donation basket again from PMA. Ideas from the past included reserved tickets for concerts.

**12 Vice President/Patrons Fund**

J. Rigdon

- New patrons added to the 2013/14 school year is 15, will a total contribution of \$1384. In the 2012/13 school year, we received \$6,549. SO we have to collect over \$5,000 moer to match last year's contributions.
- Mailed out Thank Yous to new Patrons (since June).
- Total balance in Patron fund YTD is \$23,290.12.
- Request that all Band/Choir Directors make sure all Patrons are listed in their concert programs and include the Patrons letter!
- Commented that the Patron List is updated once/week on the PMA website.
- Directors reported that concert programs are printed 2 weeks before a concert.
- KUDOS to 16<sup>th</sup> Avenue Music for saving PMA \$1500 in shipping! They will be added as a Patron!
- Discussed ideas for soliciting Patrons including a PMA banner and give-aways. Attendees agreed that a PMA related "car cling" would be a nice give-away! Design ideas welcome.

**13 Treasurer**

T. Blong

- Just received Treasurers Report, so nothing to report or approve until next meeting.

**14 Secretary**

M. Irmen

- Developed new Minutes format. Any comments/suggestions are welcome.
- Will try to get Minutes on the PMA web-site within 2 weeks.

**15 Volunteer Coordinator**

B. Swanson

- Continue to collect names of volunteers. Just received more names from Kathy Waycoff.
- Important for event coordinators to make sure the voluteers have registered online 24-hrs before first volunteering.
- J. Farmer acknowledged B. Swanson for her effort on compiling all the volunteer name lists. Many are not available electronic, so it is a hugh effort! KUDOS!

**Committee Reports****16 Truck Fundraising**

S. Langenberg

- Committee has met and is setting goals and listing potential businesses to solicit donations from.

**17 PMA School Board Representative**

Theresa Johnson

- Did not attend past meeting since no PMA items on agenda.
- Next School Board Meeting is 9/16/13.
- The Board ordered the PMA Trailer. It should arrive near 11/1/13.

**18 Webmaster**

M. Krapfl for M. Santos

- Marija is working on a Google calendar for the PMA web-site.

**19 Bands Across the Prairie (BAP)**

J. Hupp

- BAP planning in progress. Had a lot of volunteers sign up during the Band Showcase. Committee Chairs are calling volunteers. Will contact K. Waycoff if additional volunteer needs. Going well.
- BAP will have 11-12 bands!

**20 Fall Fundraiser**

Theresa Johnson

B

- Getting ready for the fundraiser. The sale is 9/23-10/7.
- Need parent volunteers to count money 10/9-10/10 at the Dist. Offices, from 2-6p.
- Fundraiser distribution is 11/19-11/20. Expect to get Key Club students and parents to volunteer.

**21 Indoor Marching Band Classic (IMBC)**

J. Martin &amp; K. Northrop

C

- Scheduled for 10/14 at Kingston with a rain date of 10/21. Tickets are available now for \$8 each.
- Have opportunity to place an ad in the IMBC program. Attendees discussed ad options. T. Johnson motioned for \$100 1/4-page ad using PMA General Funds. 2nd by S. Langenberg.

**22 Premiere**

J. Sands

- Have 19 Div. 3A/4A groups signed up! Have had to begin turning away additional requests.

**23 Fab 5**

- No Report

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- Discussion Points		
24 <b>Spring Fundraiser</b>		
- No Report		
25 <b>Curtain Call/Just Jazz</b>		
- No Report		
26 <b>Bake Sales</b>		
- No Report		
27 <b>Show Choir Camp</b>		
- No Report		
28 <b>Band Camp</b>	M. Krapfl	
- Complete.		
29 <b>High School Music Rep</b>	Cathy Krouse	
- Will need ~ 6 volunteers; cash box.		
- Commented that the "pass gate" worked well at concerts.		
30 <b>Point Rep</b>	Cheryl Lehman	
- Will need volunteer list. Got preliminary list from M. Krapfl		
- Commented that Point Concerts have donation box, not fees.		
31 <b>Creek Rep</b>	Jen Rigdon	
- Will need volunteer/usher list for Creek choir concert on 10/17 and band concert on 12/3.		
- Commented that Creek Concerts have donation box, not fees.		
- W. Morton commented that Programs for the shows are left in the box office window, prior to shows.		
<b>Old Business</b>		
32 <b>Discussion of vehicle / trailer planning</b>	B. Gibson	D
- B. Gibson presented that \$35K could purchase a diesel truck with 80-100K miles as per information from Lynch Ford and Casill Motors. In the process, he learned a NEW Ford gasoline truck could be purchased for \$35,650. A NEW diesel truck would cost approx. \$42,350.		
- B. Gibson presented that Casill Motors was willing to reduce the price by \$5K for their advertisement on the front of the truck and the back of the trailer. Lynch Ford was not willing to donate the \$5K for advertising. Attendees discussed and agreed that other businesses (non-vehicle dealers) could also donate money for advertising on the front/back of the vehicles, but not on the sides - which is reserved for Prarie logos.		
- In light of new information on gasoline trucks, B. Gibson asked if PMA was willing to consider a gasoline truck? Attendees discussed. T. Johnson motioned that the truck committee make the "best" decision on a new truck purchase and bring to next PMA meeting for approval. J. Rigdon 2nd.		
<b>New Business</b>		
33 <b>Banner for PMA</b>	M. Krapfl	E
- Believe a banner will be effective advertisement for PMA. Need to design/select. Attendees discussed. PMA will ask for approval at next meeting.		
34 <b>Newsletter for PMA</b>	M. Krapfl	F
- Believe a newsletter (audience would be K-12) will be an effective and fun advertisement for PMA.		
- Discussed multiple ways to distribute the Newsletter - PMA website, Prarie Backpack, Concert handouts, etc. - while keeping in mind that some of these methods have restrictions.		
35 <b>Patron Stickers</b>	J. Rigdon	G
- Want to have a give-away to provide to Patron givers.		
- J. Rigdon presented information on car bumper sticker ideas and fees. Attendees discussed a "car cling" version. Attendees agreed it should be simple and signify Prairie Music (band and choir).		
36 <b>Meeting Adjourned</b>	M. Krapfl	
- Meeting adjourned at 8:34 p.m. S. Langenberg 1st. T. Johnson 2nd.		

#	Action	Lead	Due Date
	- Action Item		
<b>Officer Reports</b>			
A	<b>President</b> - Create and approve a PMA donation basket for the Prairie Fest.	M. Krapfl	NS
<b>Committee Reports</b>			
B	<b>Fall Fundraiser</b> - Need volunteers on 10/9-10/10 to count money.	T. Johnson	10/9/2013
C	<b>IMBC</b> - Need 2-3 doz. Cookies for event.	J. Martin	10/14/2013
<b>Old Business</b>			
D	<b>Selection of Truck</b> - Review truck options with truck committee and select truck for approval.	M. Krapfl	10/1/2013
<b>New Business</b>			
E	<b>Banner for PMA</b> - Review banner options with committee and select banner for approval.	M. Krapfl	10/1/2013
F	<b>Newsletter for PMA</b> - Request for a person to lead this effort and committee.	M. Krapfl	NS
G	<b>Patron stickers</b> - Develop car cling design options with committee and select car cling for approval.	M. Krapfl	10/1/2013
<b>Tabled Business</b>			
	<ul style="list-style-type: none"> <li>- IHSMA Large Group Festival hosted at PHA.</li> <li>- Band Uniform Capital Campaign.</li> <li>- PMA officers to review patron fund history and define Patron Funds use.</li> <li>- Evaluate database options for "volunteer lists", such as Volunteer Spot.</li> <li>- Inquire if can ADD "Music &amp; Arts" to Prairie Home Page as option on left side bar.</li> </ul>		

Notes:

HS Instrumental - Craig Aune and Deron Jimmerson  
 HS Choir – Cheri Brummer and Justin Sands  
 Point Instrumental – Jeff Schafer, Mike Davies and Amy Sams  
 Point Choir – Kelly Truax (boys 7&8, all 9<sup>th</sup>),  
                   Lauren Fladland (all 6th, 7&8 women)  
 Creek Instrumental – Wendy Morton and Andy Houk  
 Creek Choir - Lauren Fladland (helps with Creek band and lessons)

Acronyms:

BAP - Bands Across the Prairie  
 CCS - College Community Schools  
 HS - High School  
 IHSMA - Iowa High School Music  
           Association  
 IMBC - Indoor Marching Band Classic  
 NS - Not specified  
 PHS - Prairie High School  
 PMA - Prairie Music Association  
 TBD - To be determined



**9/10/2013  
Meeting Attendees**

#	First Name	Last Name	email	phone
1	Theresa	Blong	tblong@citystatebank.net	319-350-0570
2	Cheri	Brummer	cbrummer@prairiepride.org	
3	Lori	Danker	ldanker@prairiepride.org	319-270-3190
4	Mike	Davies	mdavies@prairiepride.org	
5	Julie	Farmer	jfarmer@southslope.net	
6	Lauren	Fladland	lfladland@prairiepride.org	
7	Brian	Gibson	briangibson@southslope.net	319-551-4268
8	Julie	Hupp	hupp2345@southslope.net	
9	Michele	Irmen	nrgnrg444@yahoo.com	319-431-2517
10	Theresa	Johnson	theresa.johnson@transamerica.com	
11	Michelle	Krapfl	Michelle.Krapfl@mcgladrey.com	319-360-9106
12	Cathy	Krouse	ckrouse11@gmail.com	
13	Sharon	Langenberg	tsbyslangenberg@gmail.com	
14	Cheryl	Lehman	bc3klehman@yahoo.com	
15	Brian	Martin	bpmartin10@mchsi.com	319-396-1002
16	Jan	Martin	bpmartin10@mchsi.com	319-396-1002
17	Wendy	Morton	wmorton@prairiepride.org	
18	Kathy	Northup	kathy@mchsi.com	319-846-7029
19	Jennifer	Ridgon	jenrigdon@msn.com	319-270-4116
20	Diane	Rubsam	ddrubsam@southslope.net	
21	Justin	Sands	jsands@prairiepride.org	
22	Chad	Smale		
23	Sondra	Smale		
24	Taylor	Stoddard	(student teacher)	
25	Diana	Strahan		
26	Brenda	Swanson	swansoninroscoe@yahoo.com	319-213-5804
27	Kathy	Toczyłowski	kmpkpmt@aol.com	
28	Kelly	Truax	ktruax@prairiepride.org	